

Public Meeting Script

(Please customize the [highlighted areas] of the script as needed.)

Thank you for attending [insert college/university name's] Public Meeting. In our review of programs, we interview various program constituents including the public. As such, we appreciate your attendance. The purpose of the Public Meeting is to offer members of the public an opportunity to share their thoughts and perspectives about the nursing program, Dean, college/university administrators, etc. At this time, I would like you to share your name, employer/affiliation, the reason you attended this meeting, and thoughts you have about the program (e.g., how does the program serve this community and/state?).

Describe your involvement in program decisions.

How are program data shared with you? Which program data are shared with you?

Conclusion:

A summary of your comments will be included in our Site Visit Report for review by the next two (2) levels of reviewers.

Again, thank you for joining us. It was a pleasure meeting all of you. Enjoy the rest of your day!