

POLICY 307: Voluntary Withdrawal from Joint Accreditation of an Advanced Practice Provider Program

Accredited advanced practice provider programs voluntarily withdrawing from ACEN and ARC-PA joint accreditation must submit written notification of their decision signed by the designated administrative officer of the sponsoring organization and the program administrator of the advanced practice provider program to the attention of the ACEN Chief Executive Officer and ARC-PA Executive Director. When an advanced practice provider program voluntarily withdraws from ACEN and ARC-PA joint accreditation, the advanced practice provider program's joint accreditation will continue through (1) the end of the advanced practice provider program's current joint initial or joint continuing accreditation period or (2) a date specified by the advanced practice provider program prior to the end of the advanced practice provider program's current joint initial or joint continuing accreditation period. The advanced practice provider program must specify the intended joint accreditation withdrawal date in its written notification to the ACEN and ARC-PA. At the selected date of withdrawal, the advanced practice provider program will be removed from the ACEN's and ARC-PA's list of accredited advanced practice provider programs. The advanced practice provider program must remove all references to ACEN and ARC-PA joint accreditation intended to inform the public including all print and electronic documents.

The ACEN and ARC-PA will deem as a voluntary withdrawal from joint accreditation any refusal or failure of an accredited advanced practice provider programs to allow a required site visit or focused visit, or submit a Self-Study Report, written documentation, or Focused Visit Report, or other requested information. The effective date of the withdrawal will be the last day of the month in which the requested information was due. The advanced practice provider program will be so notified, in writing, by the ACEN Chief Executive Officer and ARC-PA Executive Director within 30 calendar days of an accredited advanced practice provider program refusing or failing to submit to a required (1) site visit or focused visit (2) Self-Study Report, written documentation, or Focused Visit Report, (3) Annual Report, or (4) other requested information.

ACEN will deem as a voluntary withdrawal from joint accreditation any refusal or failure of an accredited advanced practice provider program to pay its fees and expenses when due. The effective date of the withdrawal will be the last day of the month in which the fees and/or expenses were due and not paid. The advanced practice provider program will be so notified, in writing, by the ACEN Chief Executive Officer and ARC-PA Executive Director within 30 calendar days of an accredited advanced practice provider program refusing or failing to pay its fees and expenses on a timely basis.

An advanced practice provider program may reinstate the Candidacy process for joint initial accreditation at any time after voluntarily withdrawing from its joint initial accreditation

process. An advanced practice provider program must voluntarily withdraw from the Candidacy process for joint initial accreditation before reinitiating the Candidacy process.

Policy 307 History
Initial Approval: ____ 2023