

## **POLICY 302: Peer Evaluator Representation**

A recommending body is defined as:

1. A site visit team
2. APP Sub-Commission – combined membership from ACEN and ARC-PA

A decision-making body is defined as:

1. The ACEN Board of Commissioners
2. The ARC-PA Commissioners
3. The ACEN/ARC-PA Reexamination Committee

Peer evaluators are defined by the ACEN and ARC-PA as the following individuals.

### **A. Clinician/Practitioner**

A clinician/practitioner is an individual who is a licensed nurse practitioner, physician, or physician assistant.

Required Qualifications:

1. Currently is practicing full-time or part-time as a nurse practitioner, physician, or physician assistant position in a clinical practice environment.
2. Was practicing full-time or part-time as a nurse practitioner, physician, or physician assistant position in a clinical practice environment and has been retired for no more than two years from this position.
3. And, has knowledge of transitions in advanced practice provider transitions, current issues and trends in clinical practice, and contemporary healthcare settings.

Clinicians/practitioners are eligible to serve on a recommending body and on a decision-making body; specifically, the ACEN Board of Commissioners per the ACEN bylaws, ARC-PA Commissioners per the ARC-PA bylaws, and ACEN/ARC-PA Reexamination Committee.

### **B. Educator from Colleges and Universities**

An educator is a:

1. Nurse educator from a college/university teaching nursing students in an ACEN accredited graduate-level nursing education program with a nurse practitioner program option.
2. Physician assistant educator from a college/university teaching physician assistant students in an ARC-PA accredited physical assistant education program.

Required Qualifications:

1. Currently hold full-time or part-time employment in an ACEN or ARC-PA accredited preparatory education program.

2. Held full-time or part-time employment in an ACEN and ARC-PA-accredited preparatory education program and have been retired for no more than two years from this position.
3. And, has knowledge of transitions in advanced practice provider transitions, current issues and trends in clinical practice, and contemporary healthcare settings.

Educators are eligible to serve on a recommending body and on a decision-making body; specifically, the ACEN Board of Commissioners per the ACEN bylaws, ARC-PA Commissioners per the ARC-PA bylaws, and ACEN/ARC-PA Reexamination Committee.

#### C. Program Administrator from Advanced Practice Provider Programs

A program administrator is an individual who has direct day-to-day oversight of an advanced practice provider program.

Required Qualifications:

1. Currently holds full-time or part-time employment providing direct administrative oversight for an accredited advanced practice provider program.
2. Previously held full-time or part-time employment providing direct administrative oversight for an accredited advanced practice provider program and has been retired for no more than two years from this position.

Program administrators are eligible to serve on a recommending body and on the ACEN/ARC-PA Reexamination Committee.

#### D. Program Educators from Advanced Practice Provider Programs

Program educators work in advanced practice provider programs. They are responsible for educating advanced practice providers. Program educators are responsible for designing, implementing, evaluating, and revising advanced practice provider programs.

Required Qualifications:

3. Currently, hold full-time or part-time employment in an accredited advanced practice provider program.
4. Held full-time or part-time employment in an accredited advanced practice provider program and is retired for no more than two years from this position.
5. And, has knowledge of transitions in advanced practice provider transitions, current issues and trends in clinical practice, and contemporary healthcare settings

Program educators are eligible to serve on a recommending body and the ACEN/ARC-PA Reexamination Committee.

## E. Public Members

Public members are individuals that are not employed as a nurse (at any level of licensure) or not employed as a physician assistant. An individual representing the public may not be:

1. An employee, owner, or shareholder of a sponsoring organization with any accredited or non-accredited advanced practice provider program or candidate/applicant advanced practice provider program;
2. A member of the governing board for a sponsoring organization with any accredited or non-accredited advanced practice provider program or candidate/applicant advanced practice provider program;
3. A consultant to any accredited or non-accredited advanced practice provider program or candidate/applicant advanced practice provider program;
4. Affiliated or associated with any nursing accreditation agency such as Commission on Collegiate Nursing Education (CCNE), National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA), or National Nurse Practitioner Residency & Fellowship Training Consortium (NNPRFTC);
5. Affiliated or associated with any nursing organization, such as the American Association of Colleges of Nursing (AACN), American Nurses Association (ANA), or National League for Nursing (NLN); or
6. A spouse, parent, child, or sibling of an individual identified in the above statements.

Public members are eligible to serve on the APP Sub-Commission and on a decision-making body; specifically, the ACEN Board of Commissioners per the ACEN bylaws, ARC-PA Commissioners per the ARC-PA bylaws, and ACEN/ARC-PA Reexamination Committee.

## F. Emeriti Peer Evaluator

Emeritus appointment is recognition of the ongoing engagement and maintenance of expertise in the ACEN and/or ARC-PA peer review process.

An emeriti peer evaluator has had consistent service as an ACEN and/or ARC-PA peer evaluator in a peer evaluator role; or is a current or former ACEN or ARC-PA employee. A peer evaluator is eligible for emeriti status if they have had consistent positive feedback from ACEN and/or ARC-PA staff, other peer evaluators, and/or program administrators.

Emeriti peer evaluators are eligible to serve on recommending body and on the ACEN/ARC-PA Reexamination Committee. Emeriti peer evaluators who served as a public member are not eligible to serve on a site visit team.

Emeritus status can be granted:

1. two years after retirement from full-time or part-time employment in one of the peer evaluator roles in A-E above;
2. two years after retirement from full-time or part-time employment in one of the peer evaluator roles in A-E above;
3. throughout employment as an ACEN or ARC-PA employee or upon leaving the ACEN or ARC-PA as an employee.

### Special Member and Staff Member

The ACEN Chief Executive Officer and ARC-PA Executive Director jointly reserve the right to appoint one or more special members to a site visit team who are not represented above as a peer evaluator. The special member(s) may have expertise in an area that a peer evaluator typically would not have. The sponsoring organization/advanced practice provider program is responsible for all costs of the special member(s) serving on the site visit team.

The ACEN Chief Executive Officer and ARC-PA Executive Director jointly reserves the right to:

1. Have an ACEN and/or ARC-PA staff member(s) accompany a site visit team. If an ACEN and/or ARC-PA staff member(s) accompanies a site visit team, the staff member(s) would offer guidance to the peer evaluators. The sponsoring organization/advanced practice provider program is responsible for all costs of the professional staff member(s) accompanying the site visit team.
2. Have an ACEN and/or ARC-PA staff member(s) serve on a site visit team. If an ACEN and ARC-PA staff member(s) serves on a site visit team, the staff member(s) would serve as a peer evaluator. The sponsoring organization is responsible for all costs of the staff member(s) serving on the site visit team.

Policy 302 History

Initial Approval: \_\_\_ 2023